



Toolbox Talks

Job Hazard Analysis (JHA)



Job Hazard Analysis (JHA) is a way to help workers focus on accident prevention by writing down the steps, possible hazards, and controls for any specific job. A job hazard analysis can help workers and their supervisors find hazards before they turn into accidents.

OSHA Standard Section 5(a)(1) Each employer shall furnish to each of his employees employment and a place of employment which are free from recognized hazards that are causing or likely to cause death or serious physical harm to his employees.

Job Hazard Analysis is sometimes called by different names including:

- Pre-Task Hazard Analysis
- Job Task Analysis
- Pre-Job Plans
- Job Safety Analysis (JSA)
- Pre-Task Planning
- Safety Task Analysis

A specific work task can be separated into a series of simple steps. For each step hazards should be identified. A job hazard analysis is an exercise in detective work. The goal is to discover the following:

- What can go wrong?
- How can injuries happen?
- What would cause an accident to happen?
- How likely is it that the hazard will occur?

For each hazard written it is important to take the next step and write down a way to reduce, eliminate, or control the hazard.

IMPORTANT TIPS TO REMEMBER WHEN COMPLETING A JHA:

- Job Hazard Analysis (JHA) is a way to help workers focus on accident prevention.
- Job Hazard Analysis is sometimes called by different names and many companies have their own forms and processes - the basic idea is to find hazards and prevent injuries.
- Workers and supervisors are the best sources for identifying hazards in the work they perform.
- For each step in a task the hazards should be identified, written down or checked off.
- Every hazard discovered must have a safety control or accident prevention method written down.

